



TRAVEL AGENTS  
COMBINED OFFICE  
&  
LIABILITY INSURANCE

DIRECT DEBIT MANDATE

Arranged by McGregor Insurance Services Ltd  
In association with Bannerman & Rendell Ltd



McGregor Insurance Services Ltd  
March House, 62 Elm Grove, Barnham, West Sussex, PO22 0HJ  
Tel: 01243 551 448 Fax: 01243 555 177 Email: [info@mcgregorinsurance.co.uk](mailto:info@mcgregorinsurance.co.uk)  
[www.mcgregorinsurance.co.uk](http://www.mcgregorinsurance.co.uk)

Registered in England & Wales No. 4977313  
Authorised and Regulated by the Financial Services Authority No 3039110



# Hiscox Direct Debit Mandate



Thank you for applying to pay for your Hiscox policy under the Direct Debit Scheme  
Please complete in **BLACK CAPITALS** using **BLACK INK** and send to Hiscox Underwriting Limited.  
Alternatively you can call 0870 402 3322 and give your details over the telephone.

TITLE \_\_\_\_\_ POLICYHOLDER(S) NAME \_\_\_\_\_ (PLEASE INDICATE BOTH NAMES IF JOINT POLICYHOLDERS)

ADDRESS \_\_\_\_\_

\_\_\_\_\_ POSTCODE \_\_\_\_\_

If this application is on behalf of a company please provide:

CONTACT NAME: \_\_\_\_\_ NAME OF COMPANY: \_\_\_\_\_

**FOR HISCOX UNDERWRITING LTD OFFICIAL USE ONLY** Policy number: \_\_\_\_\_

**This is not part of the instruction to your bank or Building Society.**



## Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send it to: 25 London Road, Sittingbourne, Kent ME10 1PE

Name(s) of Account Holder(s) \_\_\_\_\_

Branch Sort Code (from the top right hand corner of your cheque) \_\_\_\_\_

Bank/Building Society account number \_\_\_\_\_

Name and full postal address of your Bank/Building Society \_\_\_\_\_

To: The Manager  
 ..... Bank/Building Society  
 Address: .....  
 ..... Postcode .....

Originator's Identification Number: 

8	3	0	6	1	8
---	---	---	---	---	---

**FOR HISCOX UNDERWRITING LTD OFFICIAL USE ONLY**  
**This is not part of the instruction to your Bank or Building Society.**  
 Please indicate your preferred date for making payment:  
 1st  8th  15th  22nd   
 Would you prefer to make your payment:  
 monthly  quarterly  annually

By signing this Direct Debit Form you consent to Hiscox using the information we may hold about you for the purpose of providing insurance and handling claims, if any, and to process sensitive personal data about you where this is necessary (for example health information or criminal convictions). This may mean we have to give some details to third parties involved in providing insurance cover. These may include insurance carriers, third-party claims adjusters, fraud detection and prevention services, reinsurance companies and insurance regulatory authorities. Where such sensitive personal information relates to anyone other than you, you must obtain the explicit consent of the person to whom the information relates both to the disclosure of such information to us and its use by us as set out above. The information provided will be treated in confidence and in compliance with the Data Protection Act 1998. You have the right to apply for a copy of your information (or which we may charge a small fee) and to have any inaccuracies corrected.


**Instruction to your Bank or Building Society**  
Please pay Hiscox Underwriting Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Hiscox Underwriting Limited and if so, details will be passed electronically to my Bank/Building Society.

Signature(s) \_\_\_\_\_  
 Date: \_\_\_\_\_

Banks and Building Societies may not accept Direct Debit instructions for some types of account.



**This guarantee should be detached and retained by the Payer.**



### The Direct Debit Guarantee

- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, Hiscox Underwriting Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Hiscox Underwriting Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.